

THE COLLEGE OF WILLIAM AND MARY
SIGMA PHI EPSILON FRATERNITY
VIRGINIA DELTA

CHAPTER BYLAWS

Last Amended By:

The College of William & Mary VA Delta
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Sigma Phi Epsilon Fraternity
The College of William & Mary
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ARTICLE I - NAMES AND OBJECTIVES

Section 1.

This chapter shall be known as the Virginia Delta Chapter of the Sigma Phi Epsilon Fraternity at the College of William and Mary, alternatively referred to as SigEp Virginia Delta or the Virginia Delta Chapter.

Section 2.

This Fraternity shall strive to:

- a. Impress upon its members the true significance of fraternal relationship and create and perpetuate friendship among all persons;
- b. Develop and strengthen the character of its members through the Balanced Man Program, promote within its members the principles of Virtue, Diligence, and Brotherly Love, and preserve the ideals upon which the Fraternity was founded;
- c. Instill those principles in its members which are the responsibilities of an individual as a member of society; and
- d. Enhance members' academic careers and commitment to academic excellence.

Section 3.

This chapter shall be governed at all times by the provisions of the *Grand Chapter Bylaws and Administrative Policies and Procedures*, appropriately abbreviated "The Grand Chapter Bylaws" or "GCB" when referring to provisions contained in Articles I to IX, or alternatively as "The Administrative Policies and Procedures" or "APP" when referring to the provisions contained in Sections 1 to 6.

Section 4.

This chapter shall also be governed at all times by the provisions of the *Virginia Delta Chapter Bylaws* established by the Virginia Delta Chapter, appropriately abbreviated as "VDCB" when referring to particular articles or sections contained herein.

Section 5.

In the event that changes are made to the *Grand Chapter Bylaws and Administrative Policies and Procedures* by the Grand Chapter at an official Conclave, the most recently established version of rules shall govern this chapter. The language and references contained in the Virginia Delta Chapter Bylaws shall be updated to reflect these bylaw changes and approved by the chapter at its earliest available opportunity through the amendment process outlined in VDBC Article X.

Section 6.

In all cases where an interpretation of a provision contained in the *Virginia Delta Chapter Bylaws* would conflict with a reasonable interpretation of the Grand Chapter Bylaws and Administrative Policies and Procedures, that provision shall either be rejected in whole or in part or be re-interpreted in a manner that is wholly consistent with the rules established by the Grand Chapter.

Section 7.

In all areas of chapter operations where the *Grand Chapter Bylaws and Administrative Policies and Procedures* is silent, vague, intentionally or unintentionally ambiguous, overly general, deferring, or otherwise presents an unclear course of action from a reasonable interpretation of its contents, the *Virginia Delta Chapter Bylaws* shall have governing authority.

Section 8.

Questions regarding these Bylaws, the Ritual of Sigma Phi Epsilon, or the Grand Chapter Bylaws shall be decided by the President, but there shall be the right of appeal as follows:

- a. A two-thirds vote of the chapter is required to overrule the President's decisions;
- b. The decision of the chapter may be appealed to the National Board of Directors.

ARTICLE II - MEMBERSHIP

Section 1.

Membership in this chapter shall be subject to the provisions of the Grand Chapter Bylaws (Article II, Section 1 to 49).

Section 2.

A member of any other chapter of Sigma Phi Epsilon attending this College of William and Mary as a full-time student shall require an invitation to join the chapter before receiving membership, determined by a two-thirds majority vote of at least 80% of on-campus chapter members in good standing, if: (GCB Article II, Sec. 24)

- a. He meets the criteria for membership eligibility established in Article II of the Virginia Delta Chapter Bylaws.

The executive board holds the right to contact the previous attending chapter of the member.

Section 3.

Any person who is enrolled at the College of William Mary and has been officially affiliated with this chapter shall be considered a member of this chapter, in accordance with the Grand Chapter Bylaws (Article II, Section 1 to 2a) and *Virginia Delta Chapter Bylaws* Article II.

Section 4.

Any member from this chapter who graduates from the College of William & Mary, transfers to another university without a Sigma Phi Epsilon Chapter, or withdraws from school to undertake service in their nation's armed forces shall be eligible to become regarded as an alumni member of this chapter, in accordance with Grand Chapter Bylaws (Article II, Section 2b, e).

Section 5.

The Virginia Delta Chapter shall have the authority to initiate a candidate for honorary membership, in accordance with the Grand Chapter Bylaws (Article II, Sec. 2c).

Section 6.

Any type of membership not specifically provided herein or in the Grand Chapter Bylaws, including inactive membership, shall not be permitted (GCB Article II, Sec. 4).

Section 7.

The decision to extend a bid of membership for Sigma Phi Epsilon Fraternity, Virginia Delta Chapter, will be decided by a chapter-wide vote of current, dues-paying members, in good standing, enrolled on campus full-time at the College of William and Mary, hereafter referred to as "voting eligible."

The voting process will be by hand or secret ballot, in which all members are given a list of the PNMs (produced by the Recruitment Committee) who have demonstrated strong interest in receiving a bid. Ballots will include three options listed next to the name of the Potential New Member, including “yes,” “no,” and “abstain.” Voting on a PNM by hand will be the default process, however any voting-eligible brother at anytime may request that a PNM be voted on by secret ballot.

A voting-eligible brother may choose to abstain from voting on a certain member if they do not feel able to make an informed decision on the Potential New Member. To help with the decision-making process, a presentation and discussion on all Potential New Members will be led by the Vice President of Recruitment and will precede the voting process.

A Potential New Member must receive an 80% vote of approval from the Chapter. No more than one-third of voting-eligible brothers may abstain from voting on a Potential New Member; if more than one-third of brothers do abstain, that Potential New Member will not receive a bid. Therefore, a PNM will only receive a bid if two-thirds of the voting-eligible chapter participates in the voting process, and 80% of those two-thirds vote “yes.”

Section 8.

All pre-initiation, initiation, and membership development activities performed by this chapter shall be of a constructive nature in accordance with Article I, Section 2, of the Grand Chapter Bylaws and with this Chapter’s Membership Agreement. All forms of hazing are strictly prohibited.

Section 9.

A member in good standing is a member who is not suspended or liable for suspension from membership for any reason.

Section 10.

A member not found in good standing for two consecutive semesters will be brought to the Standards Board for an expulsion hearing.

Section 11.

Any member, expelled or having resigned from this chapter, may be reinstated in accordance with the Grand Chapter Bylaws (GCB Article II, Secs. 39, 43-49).

ARTICLE III - ACADEMIC STANDARDS

Section 1.

For admission to membership, a potential new member must be either:

- a. an incoming freshman who earned a minimum of a 3.00 out of 4.00 weighted cumulative GPA in high school (or its equivalent);
- b. a transfer student who earned a minimum of a 2.80 cumulative GPA at their previous university;
- c. a former student who previously held a minimum of a 2.80 cumulative William and Mary GPA including their last full semester as a student; or
- d. a continuing, full-time college student with a minimum of a 2.80 cumulative William and Mary GPA.

Section 2.

Each member, as a full-time student, must maintain a cumulative William and Mary GPA of 2.80 and a minimum term GPA of 2.80 for the most recent full-time academic semester enrolled, as recognized by Sigma Phi Epsilon Fraternity and College of William and Mary.

Section 3.

If a member earns below a 2.80 cumulative GPA, or below a 2.80 GPA for the previous semester, he will not be in good standing with the Fraternity, and will be eligible for, but not limited to, social probation, enforced at the discretion of the Standards Board.

Section 4.

If a member earns below a 2.80 cumulative GPA for two consecutive semesters, or below a 2.80 term GPA for the past two consecutive semesters, he will not be in good standing with the Fraternity and will be eligible for, but not limited to, social probation, enforced at the discretion of the Standards Board. Such a member will be said to be on academically restricted membership, and is subject to the penalties found in Section 10 of this Article.

Section 5.

If a member earns below a 2.80 cumulative GPA for three consecutive semesters, or below a 2.80 term GPA for the past three consecutive semesters, he will be automatically expelled from the Fraternity with no right for appeal, but the right to be reinstated as defined in Article II, Sec. 6 of the Grand Chapter Bylaws.

Section 6.

If a member, after having earned below a 2.80 term GPA in the previous semester, earns below a 2.25 term GPA in the subsequent semester, he will be automatically expelled from the Fraternity with no right for appeal, but the right to be reinstated as defined in Article II, Sec. 6 of the Grand Chapter Bylaws.

Section 8.

If a member earns below a 2.8 term GPA for four total, non-consecutive semesters, he will be automatically expelled from the Fraternity with no right for appeal, but the right to be reinstated as defined in Article II, Sec. 6 of the Grand Chapter Bylaws.

Section 9.

A member who is expelled for academic reasons may not seek reinstatement until he has attained a semester GPA of 3.00 or greater for two consecutive semester or a cumulative GPA of 2.80 or greater after one semester.

Section 10.

A member with academically restricted membership shall not be permitted to serve as an officer of the executive board, or as a committee chairman, in accordance with Article II, Section 6h of the Grand Chapter Bylaws.

Section 11.

A member who has earned below a 2.80 term or cumulative GPA prior to the entry into force of this Article (Fall 2015) shall not be subject to its terms. Instead, such a member will be "grandfathered" in and will be held subject to the pre-Fall 2015 rules regarding academic standards of membership until Spring 2016.

Section 12.

Members expelled for academic reasons prior to Fall 2015 are eligible to rejoin based on either the current standards or the pre-Fall 2015 bylaws until Spring 2016, whichever proves more favorable. Any member who rejoins the Fraternity will be held to the standards set in the current Virginia Delta Chapter Bylaws.

ARTICLE IV - EXECUTIVE COMMITTEE

Section 1.

The Executive Committee shall consist of the Chapter President, Vice President of Programming, Vice President of Finance, Vice President of Membership Development, Vice President of Recruitment, Chaplain, and Vice President of Communications.

Section 2.

At the end of his term, each officer shall deliver all chapter books, papers, moneys, or articles related to his office to his successor. Each officer shall render all information to enable his successor to assume full charge of the duties of his office.

Section 3.

The Executive Committee shall meet during the week before each chapter meeting or when called by the President.

Section 4.

It shall be the duty of the Executive Committee to plan each year's activities and establish the general direction and goals for the chapter (subject to chapter approval), in accordance with the Grand Chapter Bylaws.

Section 5.

The executive committee shall serve to review fines, hear all grievances, and render final decision on all matters not falling under the jurisdiction of the Standards Board; its action shall be binding unless overruled by a two-thirds vote of the entire membership.

Section 6.

The order of business for the Executive Committee shall be as follows:

- a. Roll call;
- b. Reading of Previous Minutes;
- c. Committee Reports;
- d. Finance Report;
- e. Old Business;
- f. New Business;
- g. Preparation for Chapter Meeting Agenda;
- h. As May Arise;
- i. Notice Communications; and
- j. Adjournment.

Section 7.

The Chairman of the Executive Committee will develop a chapter meeting agenda from the discussion of the executive committee meeting and post the agenda for all members to become familiar with prior to the chapter meeting.

ARTICLE V - STANDARDS BOARD

Section 1.

The Standards Board shall consist of the Chaplain, Senior Marshall, Junior Marshall, Guide and Guard.

Section 2.

At the end of their term, the Standards Board shall deliver all meeting, hearing, attendance, and other records to the next Chaplain.

Section 3.

The Standards Board shall meet during the week before each chapter meeting or when called by the Chaplain.

Section 4.

The Chaplain shall serve as the chair of the Standards Board and shall report to the chapter any actions recommended by the Standards Board at each active chapter meeting.

Section 5.

The Standards Board shall serve to discipline disobedient members, review and levy fines, hear all grievances, and render disciplinary decisions. The Standards Board shall also be responsible for establishing attendance policies and levying fines for all chapter activities, meetings, and all other activities enforced by a fine. Their actions shall be binding unless overruled by a two-thirds majority vote of membership in good standing.

Section 6.

It shall be the duty of the Standards Board to post a list of all Chapter Members who are on any form of Probation (academic, social, etc.) as well as the terms and conditions of each member's probation.

ARTICLE VI - THE CABINETS

Section 1.

The cabinets shall consist of each vice president and all standing and special committee chairmen of the chapter under each vice president's jurisdiction.

Section 2.

The cabinets shall meet weekly prior to the chapter meeting and/or when called by the vice presidents.

Section 3.

The cabinets shall attend the first Executive Committee meeting of each month.

Section 4.

The vice presidents shall serve as chairmen of the cabinets and shall report to the executive committee any action recommended or taken by said cabinets.

Section 5.

It shall be the duty of the cabinets to coordinate all chapter activities, to allow all chapter leaders to analyze the chapter programs and select those best designed to achieve the desired results consistent with the principles of the Fraternity.

Section 6.

The cabinets shall serve as a selective chapter sounding board for the introduction of new policies and programs and serve as a communications network from the executive committee to the general membership and back.

ARTICLE VII - ELECTION OF OFFICERS

Section 1.

To be eligible to hold an elected position, a member must be in good standing and have a minimum cumulative grade point average of 2.80 or above.

Section 2.

In accordance with the Grand Chapter Bylaws, all executive board members must have a semester grade point average of 0.2 points above the chapter minimum GPA from the previous semester, to be eligible for an executive board position.

Section 3.

Standard procedure shall be followed for all elections, as detailed in VDCB Article XII.

Section 4.

The elected officers include the Chapter President, Vice President of Programming, Vice President of Finance, Vice President of Membership Development, Vice President of Recruitment, Chaplain, and Vice President of Communications. Elected members of the Standards Board include the Senior Marshall, Junior Marshall, Guide, and Guard. Elected cabinet positions of Social Chair, Philanthropy Chair, and Community Service Chair.

Section 5.

The officers shall be elected annually, by secret ballot, no later than November 1st as noted in the College of William Mary Academic Calendar.

Section 6.

In order for the Chapter President, Vice President of Programming, Vice President of Finance, Vice President of Membership Development, Chaplain, and elected members of the Standards Board to hold an elected position, the brother must have completed the Epsilon Rite of Passage prior to the first Chapter Meeting of the spring semester. This bylaw may be suspended by a three-quarters majority vote immediately prior to the election of that position.

Section 7.

Nominations for Standards Board officers shall be taken immediately following the election of the Executive Committee. The election for Standards Board officers shall occur at least one week later. Each eligible brother, including candidates for the Standards Board, votes for four candidates from the pool of nominations. An individual can vote for a particular candidate only once. The four individuals with the most total votes will become the new Standards Board. Positions on the board are to be selected by the incoming board members according to the total votes received for each new officer.

Section 8.

The President shall appoint an interim officer for any situation in which an officer position becomes vacant. Emergency elections shall be held within three chapter meetings after any permanent vacancy.

Section 9.

The chapter shall have the power, by a vote of 90% of all its undergraduate members in good standing to declare vacant any office of the chapter. Further, the Alumni Volunteer Corporation shall have the right to declare vacant the office of Vice President of Finance for non-performance of his stated duties and obligation.

ARTICLE VIII - CHAPTER MEETINGS

Section 1.

Part I. A regular meeting of this chapter shall be held each Sunday night during the school year when class is in session.

Part II. All formal meetings shall be opened and closed using the form prescribed in the ritual of Sigma Phi Epsilon Fraternity.

Part III. This chapter shall have formal meetings, with the use of ritualistic paraphernalia, as prescribed by Fraternity Ritual, on the following occasions:

- a. Rites of Passage
- b. At the option of the Chapter President
- c. At the request of a representative of the Grand Chapter
- d. At least once per semester if no other conditions apply

Part IV. Formal meetings may be postponed by the Executive Committee.

Part V. A special meeting may be called by the Chapter President or by a two-thirds majority vote of the members of the chapter.

Part VI. The Creed of Sigma Phi Epsilon Fraternity is to be recited at the first chapter of each semester.

Part VII. The Oath of Obligation is to be recited at the third chapter meeting of each semester for those eligible to hear it.

Part VIII. Upon a two-thirds vote, a chapter may omit a regular meeting, but no chapter shall omit than two regular meetings in succession.

Section 2.

The President shall have the authority to suspend any member from a meeting for conduct unbecoming of a member of Sigma Phi Epsilon.

Section 3.

Attendance at meetings is mandatory unless the Standards Board is notified of a satisfactory (deemed by the Chaplain in accordance with the Standards Board policies) excuse in a reasonable amount of time in advance of the meeting. If a member incurs two unexcused absences from chapter meetings in any given semester, he shall be warned by the Standards Board. Upon the following unexcused absence from a chapter meeting, he will appear before the Standards Board for a punishment deemed fair by the Standards Board with a maximum

penalty of social probation for the remainder of the semester. A member who incurs four or more unexcused absences from a chapter meeting will appear before the Standards Board for a hearing and will receive a punishment deemed fair by the Standards Board, with a maximum penalty of expulsion.

Section 4.

Members' attire to formal and ritual meetings of the chapter includes dress shirts, tie, slacks, dress shoes, and pin if possible.

Section 5.

Members dress to non-formal meetings will be designated by the Executive Committee.

ARTICLE IX - ASSESSMENTS, FINES, AND FEES

Section 1.

The lifetime membership fee must be paid in full before a new member can be inducted and must be sent to Sigma Phi Epsilon Headquarters within twenty-four hours following the Sigma Rite of Passage.

Section 2.

All members shall pay equal semester fees and assessments, as provided in the budget prepared by the Vice President of Finance and the Alumni Volunteer Corporation after having been approved by a two-thirds majority vote of the membership. Said charges shall not be changed without the approval of the Alumni Volunteer Corporation. These fees shall include those listed in the Grand Chapter Bylaws.

Section 3.

All financial obligations set to be collected for general chapter revenue ("chapter dues") shall be due at the first official chapter meeting of the semester in their full amount. A member whose chapter dues are not paid in full to the Vice President of Finance, or his chosen dues collector(s), will be subject to the penalties outlined in Section 8 of this Article.

Section 4.

The only exceptions to the deadline outlined in Section 3 of this Article are as follows:

- a. An alternative plan for full payment ("Payment Plan") has been approved by the Vice President of Finance prior to the first chapter meeting of the semester. A member who is approved to be put on a Payment Plan is subject to the revised deadlines and stipulations contained in Section 6 of this Article;
- b. The deadline for dues collection has been postponed or moved to a later date by the Vice President of Finance. Any postponement of the dues deadline shall not exceed two weeks postponement from the original deadline listed here. The dues deadline may not be set to be any date prior to the first chapter meeting of the semester while maintaining any element of bindingness or enforcement via these bylaws; however, dues may be collected non-mandatorily from willing brothers prior to the official chapter dues deadline for any purpose;
- c. The brother in question being a new member, having joined the chapter in the current semester when dues are being collected. In such a case, it is up to the discretion of the Vice President of Finance to determine an appropriate dues deadline. Any deadline set by the Vice President of Finance as a result of this new member provision shall:

- i. Be within one month from the date the new member accepts his bid to the fraternity, and be officially communicated to the new member at least two weeks prior to the date; or
- ii. Be waived if the new member has less than one month left in the current semester, at the discretion of the Vice President of Finance, per the requirements of Section 7 of this Article.

Section 5.

If a new deadline set according to Section 4 of this Article by the Vice President of Finance does not meet the requirements of Section 4(c)(i), it must be submitted and approved by the Executive Board by majority vote of those present at an official Executive Board meeting. No new deadline approved by the Executive Board may be enforced if it is not officially communicated to the new member at least two weeks prior to the final deadline.

Section 6.

A member may choose to pay chapter dues in installments according to a Payment Plan, arranged with the Vice President of Finance no later than the first chapter meeting of the semester. A standard Payment Plan will be composed of four evenly-sized installments, each due at the first chapter meeting of the month, unless an alternative plan is approved by the Vice President of Finance.

Section 7.

Members who enjoy the benefits of membership for less than a full semester may be allowed to pay less than the full amount stipulated as part of their chapter dues. This applies to members who lose their membership benefits due to resignation, expulsion for academic reasons, and new members who join the Fraternity late in the semester. Members who are expelled or suspended for non-academic reasons are not eligible to have their chapter dues reduced. The decision to reduce a member's dues according to this Section, as well as the decision of how large that reduction may be, will be made by the Vice President of Finance.

Section 8.

Any money that is owed to the chapter for general revenue ("chapter dues") that is not paid by the dues deadline established by the VP of Finance -and is not subject to exceptions in Section 4- shall be determined to be "late dues." Late dues shall be subject to the following penalties, enforced at the discretion of the VP of Finance. All members who owe late dues are eligible to be made subject the penalties outlined here:

- a. Addition of a five percent late fee equal to five percent of the total unpaid sum.
For example, if chapter dues are equal to \$400, and only \$120 has been paid by the dues deadline, a late fee of \$14 will be added to the total dues left to be collected.
- b. If a member is on a Payment Plan and misses a dues deadline, a five percent late fee equal to five percent of the single missed payment will be added to the total amount of dues left to be collected.
For example, if a member misses a \$100 payment by his March dues deadline, a late fee of \$5 will be added to the total dues left to be collected. If he misses his next \$100 payment by his April dues deadline, an additional late fee of \$5 will be added to the total dues left to be collected, totalling \$10 in late fees.

In addition to fees penalties, a member who owes late dues will also become eligible for membership status penalties, as outlined below:

- a. 14 days after the dues deadline has passed, the member will be automatically eligible for Social Probation, enforced at the discretion of the VP of Finance;

- b. 30 days after the dues deadline has passed, the member will automatically be suspended from membership, unless a two-thirds vote of the undergraduate chapter or AVC allows an extension (per GCB Article II, Sec. 40). Note that reinstatement of membership from suspension due to indebtedness may incur a fine of up to 10% of the amount of his indebtedness (per GCB Article II, Sec. 43);
- c. 60 days after the dues deadline has passed, the member will automatically be expelled, effective 10 days after written notice of the action has been given to the member, unless a two-thirds vote of the undergraduate chapter or AVC allows an extension (per GCB Article II, Secs. 41-42). In the event that a member seeks reinstatement after such an expulsion, refer to GCB Article II, Sec. 44.

Section 9.

In cases where a member feels their personal circumstance merits special consideration or exemption from the penalties determined by the VP of Finance, that member may appeal their case to the Standards Board. In such a case, the Standards Board will set a trial date at its earliest available opportunity, and will communicate that trial date no fewer than 48 hours prior to the member in question. If the member is unable to attend the scheduled trial, he must notify the Chaplain of his inability to do so and must request an alternate time, not to exceed 72 hours from the originally scheduled trial date. Trials will be conducted in accordance with *Virginia Delta Chapter Bylaws* and Article II, Secs. 31-33 of the Grand Chapter Bylaws. Decisions rendered at such hearings will require a simple majority of the Standards Board to pass. Once a member has entered an appeal, enforcement of his penalties shall be stayed until the conclusion of his trial.

Section 10.

All fines shall be paid to the Vice President of Finance.

Section 11.

Any event deemed mandatory by the Executive Committee must be presented to the chapter at least two weeks in advance to be considered a mandatory event.

Section 12.

Each unexcused absence from a mandatory event of any member will result in an extra three community service hours. A valid excuse must be sent at least 24 hours prior to the event. This applies to any event deemed mandatory by the Executive Committee (e.g. Rites of Passage, chapter retreats, diversity events, etc.). Brothers who have not previously participated in a particular Rite of Passage are neither expected nor permitted to attend the Rite. Additionally, any member who is absent from an Epsilon Rite of Passage, yet eligible to attend, and has not submitted a valid excuse in writing at least 24 hours in advance shall appear before the Standards Board for a fair punishment. The Standards Board may vote to commute this punishment based on the nature of the excuse and in extenuating circumstances.

Section 13.

A fine of \$25.00 shall be placed on any member who bounces a check to the chapter.

Section 14.

Action unbecoming of a member of Sigma Phi Epsilon will result in disciplinary probation, suspension or expulsion as defined in the Grand Chapter Bylaws (APP, Section E, #35-37). The Standards Board shall determine an action unbecoming of a member of Sigma Phi Epsilon.

Section 15.

Any member facing criminal charges of a nature that the Standards Board deems potentially damaging to the fraternity may be immediately suspended from all Sigma Phi Epsilon Activities

until the conclusion of any legal proceedings, at which point the brother may be brought before the Standards Board for a hearing as per Article VIII, Section 8, concerning actions unbecoming of a member of Sigma Phi Epsilon.

ARTICLE X - PROBATION, SUSPENSION, AND EXPULSION

Section 1.

Social probation (distinct from academically restricted membership) is a membership status that grants the Standards Board the discretion to ban a member from attending a single social function, or multiple social functions, in a semester. A decision to bar attendance to any social function(s) must be communicated to that member at least one week prior to the date of the event. For major social functions, it is encouraged that the Standards Board communicate with the member in question as far in advance as is reasonably possible.

Section 2.

Suspension is defined to be the denial, for a definite period of time set by the Standards Board, of the privileges and benefits of membership including wearing or displaying of fraternity insignia, attendance at chapter social functions, or otherwise identifying oneself as a member of the fraternity in accordance with the Grand Chapter Bylaws. Additionally, individuals are still obligated to attend all mandatory events.

Section 3.

Expulsion is defined to be the permanent denial of all privileges and benefits of membership, including those specifically enumerated in preceding section, in accordance with the Grand Chapter Bylaws (APP, Section E, #37).

Section 4.

Membership Lapsing shall be defined as more than three semesters in the Sigma Challenge or more than four semesters in the Phi Challenge. At this point, a brother may be brought to the Standards Board for an Expulsion Trial.

Section 5.

In accordance with the Grand Chapter Bylaws (APP, Section E, #39), any member under suspension for indebtedness shall, upon payment of his indebtedness, be restored to membership in good standing without a vote of the chapter. Any member qualifying for alumni status must have all debts settled before receiving alumni recognition.

ARTICLE XI - AMENDMENTS AND REVISIONS

Section 1.

Part I. "Amendment" shall be defined as a change limited in scope and either modifying specific Articles, Sections, and Parts, or adding new, precise Articles, Sections, and Parts.

Part II. "Revision" shall be defined as the process of considering the Bylaws, in regular or special session, for amendment as a unitary document.

Section 2. Amendment

Part I. Amendments to these Bylaws may be proposed at any business meeting of the chapter, but said Amendments must be submitted in writing and shall not be acted upon for at least one week after said motion is made; no Amendments shall become effective until approved by a two-thirds majority vote of the entire voting membership.

Part II. All Amendments to these Bylaws must be submitted in writing to the Executive Committee for ratification before being read at a chapter meeting. All proposed Amendments must include the Article and Section numbers being affected before it can be voted as a change.

Section 3. Revision

Part I. Proposition

- a. A motion to initiate Revision of these Bylaws may be proposed at any business meeting of the chapter, but said motion must be submitted in writing and shall not be acted upon for at least one week after said motion is made.
- b. The initiation of the Revision process shall not proceed until approved by a two-thirds majority vote of the members present.

Part II. Revision Committee Creation

- a. Following the vote to initiate the Revision process, the President shall nominate members to a Revision Committee of no fewer than seven members.
- b. The Revision Committee shall be composed of the President, the Chaplain, one other member of the Standards and Executive Boards, respectively, and at least one member from each phase of the Balanced Man Continuum not currently serving on the Standards or Executive Boards.

Part III. Revision Committee Process

- a. The Revision Committee shall meet at least once to consider changes to the Bylaws.
- b. Any member of the Revision Committee may present or suggest changes to the Bylaws, but the Chaplain shall bear the responsibility of bringing to the Committee suggestions based upon a comprehensive review of the current Bylaws.
- c. Any eligible voting member of the chapter may forward their suggestions to the Committee members, who may choose to consider such suggestions.

Part VI. Revision Committee Voting

- a. The Revision Committee shall consider changes to the Committee Draft by discussion. The Committee shall submit a final draft to the chapter after approval by a majority vote of the Committee members.

Part V. Chapter Consideration

- a. The chapter may consider the Committee Draft at any business meeting of the chapter, but said Draft must be submitted in writing and shall not be acted upon for at least one week after submission of the Draft to all eligible voting chapter members.
- b. The Committee Draft shall be considered as a unitary document by the chapter and shall become effective only after approved by a two-thirds majority vote of the entire voting membership.
- c. Upon approval set forth in Section 3.Part V(B) of this Part, the Chapter shall adopt the Committee Draft as the new Bylaws.

Section 4.

These Bylaws shall not be changed, repealed, or displaced by any other, except in the manner and form provided in Section 1, Section 2, Section 3 of Article X – Amendments and Revisions of these Bylaws. They shall not enact provisions conflicting with the Grand Chapter Bylaws of Sigma Phi Epsilon.

Section 5. Announcement of Changes

Part I. Any Amendment made to these Bylaws shall be written into the official copy of the bylaws and be read aloud at the next chapter meeting.

Part II. Any Revision made to these Bylaws shall be written into the official copy of the bylaws and be distributed in paper or digital form to all eligible voting members preceding the next chapter meeting. An announcement shall be made at said meeting notifying the voting membership of the new Bylaws.

ARTICLE XII - ELECTIONS

Section 1. General Guidelines

Part I. Nominations will be taken from the floor at least a week prior to the election date.

Part II. In order to nominate another brother, a member must make a short statement on the nominee's behalf.

Section 2. Specific Guidelines**Part I. Executive Board**

- a. Nominees for Executive Board must be in good standing with the Chapter.
- b. Candidates are given a maximum of 5 minutes to speak.
- c. Candidates are then given a maximum of 10 minutes to answer questions from the Chapter.
- d. All candidates are to be removed from the room before discussion begins.
- e. Voting is done by secret paper ballot.
- f. Winner must earn 2/3 majority vote.
- g. Votes are counted by the Standards Board with the Chapter Advisor present, if possible.

Part II. Standards Board

- a. Any Epsilon in good standing with the Chapter may run for Standards Board.
- b. Each candidate may speak for a maximum of three minutes.
- c. All candidates are removed from the room before discussion begins.
- d. Candidates return to the room after discussion, and may participate in the vote.
- e. Voting is done by secret paper ballot.
- f. Members vote for four candidates on the same ballot, and can only vote for a particular candidate once.

- g. Votes are counted by the Standards Board with the Chapter Advisor present, if possible.
- h. The top four vote-getters are elected, and choose their Ritual positions in order of votes received.

AMENDMENTS

AMENDMENT I - SOUND MIND BUDDY SYSTEM

Section 1.

Brothers on academic probation will be required to find another brother to be his “buddy” for the semester. Buddies will decide weekly meeting times and report said times to the Standards Board or VP of Member Development.

Section 2.

For brothers on academic probation, buddies must meet for four hours each week. The allotted time may be spread out or condensed as they see fit. Each brother on probation will report all grades to Standards Board or VP of Member Development.

Section 3.

For brothers not on probation, brothers are encouraged to commit to weekly study sessions, with points being awarded for Delta Cup to brothers that do attend study sessions. Brothers between a 2.8 and all campus average will meet with Standards Board representative or VP of Member Development once a month to discuss grades.

Section 4.

Brothers are encouraged to talk about study tactics and personal experiences to further pinpoint weaknesses and receive the fullest from this system.